

Civil Parking Enforcement



Any queries contact
Rhondda Cynon Taf County Borough Council
Tel: 01443 425001

Civil Parking Enforcement Guidance Booklet

www.rctcbc.gov.uk/parking



STRONG HERITAGE | STRONG FUTURE
RHONDDA CYNON TAF
TREFADAETH GADARN | DYFODOL SICR

The Changes

From Summer 2012 Rhondda Cynon Taf County Borough Council will be operating new parking regulations under a scheme of Civil Parking Enforcement.

Parking Restrictions will stay the same, but Civil Enforcement Officers (CEOs) employed by the Council will enforce all off-street car parks managed by the Council, residents parking schemes, double yellow lines and other parking restrictions.

If a vehicle is found to be parked unlawfully the CEOs may issue a Penalty Charge Notice (PCN).

The Benefits

The transfer of Civil Enforcement powers will allow the Council to tackle wider transport and environmental issues such as traffic congestion, road safety and to safeguard the interests of residents, blue badge holders, transport operators and local businesses, etc.

It will prevent the abuse of specific types of parking such as disabled bays, loading bays, bus stops and will help ease congestion outside schools.

The PCN

A CEO observing a vehicle parking unlawfully may issue a PCN. There are set observation periods for different types of contraventions and the CEOs may speak to a motorist, if they are in the car, prior to issuing a PCN. The CEOs do not have the discretion to cancel a PCN once issued or take into consideration any mitigating circumstances, these must be considered through the appeal process.

Contrary to popular belief, there are not pre-set quotas or targets for the number of PCNs issued and making money is not an objective of this scheme. However maximum compliance is important in order to achieve the full benefits of such a regime. Please note that legislation dictates that any surplus created through CPE has to be reinvested in the highway network.

The PCN will set out details of the vehicle and the contravention that has taken place, along with the level of the penalty charge to be paid.

There are two levels of Penalty Charge (set by the Welsh Government) depending on the severity of the contravention. The charge will be £70 for the most serious contraventions and £50 for lesser contraventions.

If the Penalty Charge Notice is paid within 14 days the charge will be reduced to £35 for the most serious contraventions and £25 for lesser contraventions.

If there is no payment received or representations made within 28 days, the Council may issue a Charge Certificate and the charges will increase to £105 for the most serious contraventions and £75 for lesser contraventions. This may be further increased if the Council has to pursue the debt through the use of a bailiff.

A PCN can be paid

By post by using the envelope provided with the PCN

By telephone 033 33 200 867
(credit/debit card payment)

Via the internet at www.swpg.co.uk
(credit/debit card payment)



The Appeal

If a motorist believes that there is a case for consideration they have an opportunity to appeal in writing.

You can write to us within 28 days from the date of the Notice was served to lodge an appeal. If an appeal is lodged within the first 14 days of this period, the level of Charge will remain at the reduced rate pending the outcome of the appeal.

If the appeal is rejected, the recipient (vehicle owner / keeper) does have the further option to submit an appeal to an independent adjudicator. Details of how to do this will be included in the decision notice from the Council.

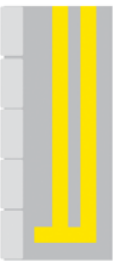



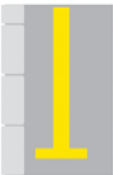










The Advice

The majority of motorists drive and park responsibly and will enjoy the benefits of Civil Parking Enforcement. To ensure you park legally and safely:-

- Always check the lines on the road **and** any signs.
- Always park within bay markings where provided.
- Make sure that none of your wheels are on yellow lines.
- Follow the regulations in car parks.
(displayed on signs and tariff boards)
- Do not block dropped kerbs.
- Do not park more than 50cm away from the kerb.
- Do not park on a footpath/pavement.
- Do not park on pedestrian crossings, white zig zags or 'School Keep Clear' markings.
- Do not park in a residents parking area without a valid permit.
- Do not park in a reserved bay e.g., disabled bay unless entitled.

The Rules

To park correctly you will need to check for signs, lines and other notices in the vicinity of where you are parking, these will tell you about any restrictions to parking. The Highway Code will help explain what the signs and lines mean. Here are some examples:

 <p>No waiting at any time</p>	 <p>BUS LANE</p> <p>No stopping or parking at a bus stop clearway within its hours of operation.</p> <p>You must not drive or stop in a bus lane during its period of operation unless the signs indicate you may do so.</p>	 <p>BUS STOP</p>
 <p>8 am - 6 pm</p>  <p>No waiting during times shown on sign</p>	 <p>P Mon - Sat 8 am - 7 pm 20 mins No return within 40 mins</p>  <p>Waiting is limited to the times and duration shown</p>	 <p>Loading only</p>  <p>LOADING BAY</p> <p>Loading bay</p>
 <p>No loading at any time</p>  <p>No loading or unloading at any time</p>	 <p>No loading Mon - Sat 8.30 am - 6.30 pm</p>  <p>No loading or unloading at the times shown</p>	 <p>Controlled ZONE</p> <p>Controlled parking zones. The zone entry signs indicate the times when the waiting restrictions within the zone are in force. Parking may be allowed in some places at other times.</p> <p>Mon - Fri 8.30 am - 6.30 pm Saturday 8.30 am - 1.30 pm</p>
 <p>SCHOOL KEEP CLEAR</p> <p>Keep school entrance clear, even if picking up or setting down</p>		



Parking for Disabled Badge Holders

Where Blue Badge Holders can park

If you have a Blue Badge then you can park:

- On a single or double yellow line for up to a maximum of 3 hours provided your badge and parking disc/clock (set to show the time of arrival) are displayed clearly and you are **not** causing an obstruction.
- On-street: In disabled bays for free and without time limit **unless** a sign says otherwise.
- Off-street: In a designated disabled bay in any of the Council's car parks free of charge. If parked in a regular bay in any of the Council's car parks the appropriate fee **must** be paid.

Please Note:

You should display your Blue Badge clearly on your dashboard or fascia panel. The front of the badge showing the wheelchair symbol and expiry date should be visible.



Parking for Disabled Badge Holders

Where Blue Badge Holders Cannot Park:

- On bus stops.
- On taxi ranks.
- On clearways (no stopping).
- In special bays, such as doctor or police bays.
- Where a loading ban is in force.
- On pavements unless there is a sign of white lines allowing you to do so.
- On a pedestrian crossing or its zigzag markings.
- On school zigzags markings during the times of operation.



If you would like more information, or if you have a general enquiry about civil parking enforcement or wish to report a parking problem, please contact:

By phone: 01443 425001

By email: parkingservices@rctcbc.gov.uk

Website: www.rctcbc.gov.uk/parking



Comments Box:

A series of horizontal dotted lines for writing a comment. The text 'Park RIGHT' is overlaid on the lines in a large, stylized font. 'Park' is in a light blue color and 'RIGHT' is in white with a blue outline. The background of the form features a stylized illustration of a red car and a blue parking sign with a white 'P' on a white post.

Return to:

Parking Services, Rhondda Cynon Taf County Borough Council,
Sardis House, Sardis Road, Pontypridd, CF37 1DU